



APPLICATION FOR THE POST OF

Personal Details

Mr/Mrs/Miss/Ms/Other: _____ Surname: _____

Forenames: _____

Contact Address: _____

Contact Tel. No.: _____ E-mail: _____

Current Position: _____

Notice Period Required: _____

Education

School/college/university	Qualification	Grade or class	Date awarded

Additional Qualifications:

_____ Date: _____

_____ Date: _____

Employment:

Please attach a separate sheet of paper or curriculum vitae setting out details of your employment since you left full time education, starting with your present employment and working backwards. You should include information covering each position held, the main responsibilities and the starting and finishing dates of each job. Please provide a brief explanation of any periods of self-employment or unemployment.

Current Salary: _____ Teacher Reference Number: _____

Additional information

Interests outside work: _____

Do you drive? Yes / No

Notes

Please let us know if the school needs to take any positive action to assist you if you are invited to interview.

Existing guidance under the Health Standards (England) Regulations 2003 require schools to establish fitness and ability to fulfil the duties described in the job description. If you are offered the position you will be asked to complete a medical questionnaire which will enable the school to ascertain whether any reasonable adjustments will be required to enable you to safely carry out your duties.

A copy of the school's Recruitment Policy is attached for information.

Referees

Please provide the details of 3 referees (including your current employer and someone who has known you professionally for several years). Of these three, only two may be from your current employer, the third should be from elsewhere. Your referees should not be members of your own or your partner's families. Your referees may be contacted immediately, unless you request otherwise. Please note that your referees will be asked if they have any concerns about your suitability to work with children which would preclude you from being employed in a school in terms of the Children Act.

Name	Address	Telephone	Connection to you
	Email:		
	Email:		
	Email:		

Data Protection Act 1998: The information requested in this form will be used by Prior's Field School for the purposes of recruitment. By completing this form you consent to the school using your data in this way. This information will not be used for any other purpose or passed on to any person outside the school.

Prior's Field School complies with the DBS Code of Practice.
 Prior's Field School Trust Ltd. Registered charity no 312038. Registered in England and Wales as a company limited by guarantee, no 667700.

Declaration

Please declare by signing this application form that:

- there is no reason why you cannot work with children. You should be aware that any post offered will be conditional on satisfactory clearance by the Disclosure and Barring Service (formerly CRB)
- you know of no reasons on grounds of mental or physical health why you should not be able to discharge the responsibilities required for the post
- you are eligible to live and work in the UK
- you are confirming that: you are not named on the DfES list 99 nor on the Protection of Children Act list, you are not subject to sanctions imposed by a regulatory body (eg the General Teaching Council), the subject of a prohibition order issued by the Secretary of State or a s.128 direction preventing you from taking a management position in a school

This post is exempt from the Rehabilitation of Offenders Act 1974, so if you have at any time received a conviction or caution for a criminal offence you must declare it, by providing details on a separate sheet of paper enclosed with this application.

Signed:

Date: